

**West Hawaii Association of REALTORS®**  
**Board of Directors Meeting – Minutes**  
**September 27, 2017**

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Call to order (time): 10:10 am

Present: Mike Drutar, Lance Owens, Savannah Scott, Ramona Cannon, Cindy Barnett, Amy Noelle Gallo (by phone), Romy Jacobson, Joyce Murphy, Dave Bateman, Maria Tirone

Absent/Excused: Dawn Clark, Glennon Gingo, Leonora Prince

Pledge of Allegiance- led by Mike Drutar

Approval of August 30, 2017 Minutes- Mike requested a change to pg. 2 (5.2) to exclude “which Karen Ostlie is currently serving”. Dave moved to accept the Minutes with the change/Cindy seconded. Minutes approved with change.

1. Officer Reports

- 1.1. Association Executive (Karin Shaw) - written report, BOD requested to attend the upcoming Sponsor/Affiliate appreciation night. Mike moved for Bylaw language to be changed to “No fewer than 11 and nor more than 13” regarding future BOD minimum and maximum numbers. Maria seconded, motion carried.
- 1.2. President (Mike Drutar) –written report- Working on identifying a Hawaii Island representative for HiCentral issues/communication with HiCentral Oahu.
- 1.3. Past-President (Glennon Gingo) - no report
- 1.4. President-Elect (Lance Owens) – no report
- 1.5. Vice President (Joyce Murphy) – no report
- 1.6. Treasurer (Cindy Barnett) – P&L provided, YPN and MLS will be added to 2018 budget. Cindy will be sending out the complete budget (after completion of 3rd quarter) to the BOD for review of line items for 2018 budget to assess what may be eliminated.

2. Direct Committee Reports

- 2.1. Government Affairs (Glennon/Maria)- Maria reported that she attended the first HAR task force meeting on short term rentals. (Karin will send out meeting minutes). It was suggested that the WHAR website include a tab with a link to HAR legislative information (Karin will implement)
- 2.2. Programs – New chairperson needed for 2018. AMM scheduled for December 1, 2017.
- 2.3. Education (Leonora)- no report
- 2.4. Pau Hana (Joyce/Savannah)- September Pau Hana held with 30+ in attendance. Joyce & Savannah expressed concern over lack of written policy for use of current Sponsors/Affiliates as speakers and sponsors for Pau Hana events. Savannah & Joyce have resigned as Pau Hana Chairs. Need to find replacement(s)
- 2.5. Technology (Cindy) – researching YouTube channel for WHAR
- 2.6. Membership (Ramona) – Mahalo Party for Sponsors/Affiliates have been sent. Member Services will prepare a “Policies & Procedures” for how to work with current Sponsors and Affiliates for various functions put on or sponsored by WHAR.
- 2.7. Caravan (Amy)- no report.
- 2.8. Fundraising (Karin)- New chairperson needed for 2018.
- 2.9. P.R.(Maria) – West Hawaii Today will be contacted regarding current NAR position on tax reform
- 2.10.Strategic Plan (Glennon) – no report
- 2.11.MLS ( )-
- 2.12.YPN (Mike)-
- 2.13. HAR update from Exec. Committee participation (Mike)- see written report.
- 2.14.Verbal Reports (as necessary)- Lance reported that WHAR and HiCentral continue to provide necessary information to each other.

3. Old Business

- 3.1. Bylaw revisions- See AE written report.
- 3.2. Strategic Plan- Action Items- Karin will prepare
- 3.3. President's Scholarship Fund- Mike moved to create the "WHAR Scholarship Fund" beginning in 2018 (see written report), Cindy seconded, unanimous approval.
- 3.4. Free Class offered to Members- Dave moved to ratify the decision made by the President, President Elect, and AE to offer 1 free class to WHAR Members this year. Lance seconded, unanimous approval.

4. New Business:

- 4.1 Current BOD to reach out to potential new BOD members for 2018
- 4.2 Approve New Members – unanimous approval
- 4.3 Retirement Plan for Staff- Carry forward to next meeting. Will revisit with more information provided for discussion.

For Next Time:

401k for WHAR Staff

Next Meeting Date: October 18, 2017, 10am-12noon, WHAR Conference Room

Adjournment: 12:05pm