

**West Hawaii Association of REALTORS®**  
**Board of Directors Meeting – Minutes**  
**November 29, 2017**

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Call to order (time): 10:08 am

Present: Mike Drutar, Lance Owens, Savannah Scott, Ramona Cannon, Cindy Barnett, Amy Noelle Gallo (by phone), Romy Jacobson, Joyce Murphy, Dave Bateman, Maria Tirone, Leonora Prince,  
Absent/Excused: Glennon Gingo, Dawn Clark

Pledge of Allegiance- led by Leonora Prince

Approval of October 18, 2017 Minutes & Special Session Minutes for 11/21/2017- Both Approved  
Election Process and Voting criteria for 2018 ballot- Savannah expressed concern over the voting method used in the election for the 2018 BOD. Mike assured everyone that all votes were counted and that the mechanics may change for the 2018 election.

Campaigning outside of caravan- A new Resolution was prepared by legal counsel and provided in the Meeting packet. This is now a Caravan Policy & Procedure item. \*As a result of this recent action, Mike moved that the BOD direct the AE to create a Policy & Procedures manual for BOD approval by March of 2018. Lance seconded the motion and the motion passed.

1. Officer Reports

- 1.1. Association Executive (Karin Shaw) - written report
- 1.2. President (Mike Drutar) –Reported on his participation at the recent NAR Convention. WHAR is similar to other medium sized boards. Two of the current topics of conversation are working to get younger Members involved and methods used to communicate with Membership (ex: text vs. email)
- 1.3. Past-President (Glennon Gingo) - no report
- 1.4. President-Elect (Lance Owens) – no report, but looking forward to leadership in 2018!
- 1.5. Vice President (Joyce Murphy) – no report
- 1.6. Treasurer (Cindy Barnett) – written report/Budget notes attached for review: 1)Mike proposed that YPN be a line item in the 2018 Budget and that as the committee makes money, they would run all proceeds back through the WHAR General Budget. 2)Mike proposed that the President Elect attend the NAR Convention in November along with the President and AE and that the Past President attend Mid -Year Convention in May along with the President and AE. Both were voted on and it was decided that the 2018 Budget will allow for the President Elect to attend the NAR Convention in November. The Budget will not allow for the Past President to attend Mid-Year in May. And, AE/GAD Institute will be removed from the Budget as the AE has never attended. 3) Savannah proposed that a line item be added for a building fund.

2. Direct Committee Reports

- 2.1. Government Affairs (Glennon/Maria)- written report
- 2.2. Programs- AMM scheduled for Friday, December 2nd.
- 2.3. Education (Leonora)- no report
- 2.4. Pau Hana ( )- No current leader for this committee. Membership Committee is working on written guidelines.
- 2.5. Technology (Cindy)- no report
- 2.6. Membership (Ramona)- Need a new Chairperson
- 2.7. Caravan (Amy)- no report
- 2.8. Fundraising (Karin)- \$12,881 being donated to Kona Historical Society at the AMM
- 2.9. P.R.(Maria) –no report
- 2.10.Strategic Plan (Glennon/Karin) – The Strategic Plan was approved by NAR
- 2.11.MLS ( )- no report
- 2.12.YPN (Mike)- no report
- 2.13. HAR update from Exec. Committee participation (Mike)- HAR is trying to get more HI people onto NAR committees by providing a stipend. Next meeting scheduled for 12/8/17.
- 2.14.Verbal Reports (as necessary)-

3. Old Business:

3.1. Strategic Plan - Changes incorporated and sent to NAR for approval- APPROVED

3.2. Budget and Finance Committee- timeline for Financial Plan

4. New Business:

4.1. Approve New Members- unanimous approval

4.2 . Bylaw Revisions (included in Meeting packet)- Maria moved to accept the proposed amendment, Mike seconded- Approved with 7 in favor.

4.3. 2018 Budget- see 1.6, Treasurer Report

Next Meeting Date: December 27, 2017, 10am-12noon, WHAR Conference Room

Adjournment: 12:20pm